**[IF USED AS AN EMAIL - SUBJECT:** **It’s time to renew your PTA membership!]**

Thank you for helping us make a difference this past year in the education, health, and safety of our community’s children. We could not have achieved our PTA goals without you! Your membership helped **[INSERT NAME OF YOUR LOCAL PTA]** achieve the following goals and provide the following resources this year:

* List 1st goal attained
* List 2nd goal attained
* List resource number 1 provided
* List resource number 2 provided

We are nowhere near finished and need your membership commitment to accomplish even greater things in the coming year. On tap, we have planned:

* List 1st goal for this coming year
* List 2nd goal for this coming year
* List resource number 1 to be provided
* List resource number 2 to be provided

Please help us by renewing your membership to the **[INSERT NAME OF YOUR LOCAL PTA]** to continue to support critical academic needs, be an active voice on decisions that impact your child’s health, safety, and quality of education, and build a stronger, more inclusive school community.

We invite you to **[SELECT ONE:** join, invest in, support**]** our PTA because we can do more together than apart. It will take you less than 5 minutes. **[FOR ELECTRONIC DOCUMENTS USE:** You can join by going to **(INSERT YOUR JOIN PTA URL)]. [FOR PRINTED DOCUMENTS USE:** You can join bycompleting the form on the back of this letter or by scanning this QR code **(INSERT YOUR QR CODE TO YOUR JOIN PTA PAGE.]**

Thank you again for your loyalty and support.

Sincerely,

**[INSERT NAME]**

**[INSERT FULL NAME]**, **[INSERT PTA LEADERSHIP POSITION]**

**[NAME OF YOUR PTA (no abbreviation)]**

**[INSERT PHONE NUMBER]**

**[INSERT EMAIL ADDRESS]**



(If used electronically, right click on the graphic to link to your Join PTA URL and then delete this text)