**Sample Agenda for a STEM + Families Real-Time Propelling Our World Program**

The event will last approximately one hour. The sample event is from 7:00 p.m. - 8:00 p.m., but the time is flexible depending on your community.

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| **TIME** | **ACTIVITY** | **WHO** |
| **At some point that morning/afternoon** | Review the [Facilitator Guide](https://www.pta.org/docs/default-source/files/programs/stem/2021/hii/real-time/facilitator-guide.docx) and [PowerPoint](https://www.pta.org/docs/default-source/files/programs/stem/2021/hii/real-time/slide-deck.pptx) again with core team | PTA Volunteers |
| **6:45 p.m. - 7:00 p.m.** | “Tech Check”  Make sure sound is working and slides are screen-shared. | 2-3 PTA Volunteers   * PTA President * Event Lead * Breakout Room Facilitators |
| **7:00 p.m.** | All attendees are “let in” from the waiting room.   * Welcome * Announcements * (Optional) Icebreaker | Event Lead and/or Facilitator |
| **7:05 p.m. - 7:15 p.m.** | Cookie Bridge Experiment | Event Lead and/or Facilitator |
| **7:15 p.m.** | Start breakout rooms - spend ~10 minutes on each of the three experiments | Breakout Room Facilitators |
| **7:45 p.m.** | Start to Return/Reflect | Event Lead and/or Facilitator |
| **7:50 p.m. - 8:00 p.m.** | Screen share how to continue STEM at home; offer thanks and good night. | Event Lead and/or Facilitator |