



General Math Night Overview for PTAs

Timing:

Most PTAs schedule their Math Night in the evening, often from 6:00/6:30 p.m. to approximately 8:00 p.m.

This typically maximizes the number of students and parents who can attend and means your PTA can offer free food/dinner to promote the event and welcome families to the school.

Welcome Tables:

PTA Welcome Table:

- Attendees check in
- Pick up raffle tickets
- Collect food tickets (if applicable)

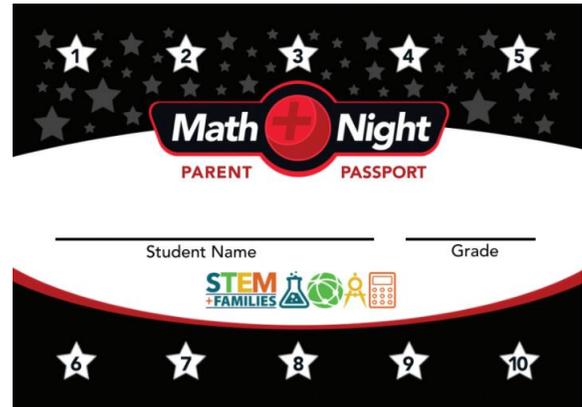
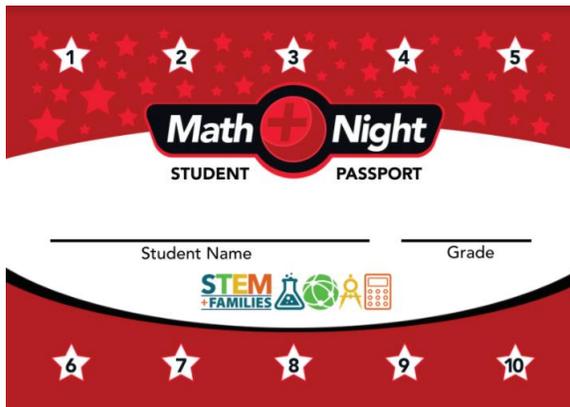
Mathnasium Welcome Table:

- Attendees pick up Math Night passports

Note: If photography or video is planned for the evening, attendees should sign "Consent to Photograph/Individual Release" forms at one of these tables.

Math Night Passports:

- Each attendee will receive their own passport. The Student Passport is red and the Parent Passport is black (see picture below).



- There are 10 numbered stars on the passports, one for each of the 10 stations (both students **and** parents should visit each of the 10 corresponding game stations).
- The goal is for parents and their children to play **together**. After a parent and child play a math game at a station, the station facilitator will make a mark/initial/slash over the corresponding numbered star on the passports (e.g., after the student **and** parent complete the activity at Station #2, the facilitator would write his or her initials over the #2 star on both the student and parent passport).
- Attendees do not need to do the stations in order.
- Once the attendees have a passport with all stars marked, they should go to the Mathnasium Rewards Table to trade in their passports for goody bags (for students) or to qualify for a give-away (adults)!

For PTA Volunteers to Know and Remember:

- You should plan on being at the event 30 minutes early to receive direction and assignments.
- You may be facilitating one of the math stations. Don't worry, there will be printed game instructions at every station. Please take a few moments to familiarize yourself with them. One of the Mathnasium staff (dressed in black, red, white, or

wearing “Mathnasium” shirts) will stop at each of the tables to make sure the instructions are clear. If you don’t understand or if you have additional questions, don’t hesitate to let them know!

- When students and family members come to your station, please make sure they have gotten their passports from the Mathnasium welcome table.
- **Parents and children should be playing the math games together!** Parents may need to be encouraged to play. If you see a parent standing around watching their student, please suggest that they join in the fun!
- One of the stations (**#10**) is a SURVEY asking participants about their experience. Participants should complete at least 5 stations before filling out the survey. If participants come to Station #10 with fewer than 5 stars, please ask them to complete at least 5 stations before completing the survey at Station #10.
- After students and family members have all 10 stars marked on their passports, instruct them to go to the Mathnasium Rewards table and turn in their passports for a prize. Although this completes the Math Night activity, participants may want to stick around if there is a prize drawing at the end of the night.
- The adult giveaway may be done as a drawing at the end of the event, if there is time. Alternatively, the drawing may be done by Mathnasium after the event. If your PTA decides to do this, a Mathnasium representative will contact the winner using the information provided on their passport.
- If you feel like you need help or a quick break, please grab one of the people in the Mathnasium branded shirts and they will co-facilitate or temporarily stand in for you.
- Most importantly—have fun too!