In order to achieve your identified School of Excellence goals, it is important to map out your action plan. Consider customizing the sample action plan as you work to complete Step #5 in the School of Excellence program.

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| **Long-Term Goal**  intended outcome on how investments in family engagement will translate to continuous, positive change | | |  | | | | |
| **Short-Term Goals**  intended measurable outcomes produced as a result of the work | | |  | | | | |
| **Responsible Team** | | |  | | | | |
| **Connection to at least one of the** [**National Standards for Family-School Partnerships**](https://www.pta.org/home/run-your-pta/National-Standards-for-Family-School-Partnerships) | | |  | | | | |
| **Connection to at least one of The**[**Four 'I's**](https://www.pta.org/center-for-family-engagement/four-parts-of-family-engagement)**of Transformative Family Engagement** | | |  | | | | |
| **Barriers,**  **Opportunities, Organizational Considerations (e.g., Constituents, Allies, Opponents)** | | |  | | | | |
| **Tactics for Addressing Barriers,**  **Opportunities, Organizational Considerations** | | |  | | | | |
| **Specific Action to accomplish Short-Term Goal** | **Responsible Team Members** | **Organizational Considerations (e.g., Constituents, Allies, Opponents** | | **Estimated cost (time, money)** | **Deliverables** | **Priority Level (1-2-3)** | **Due Date and Status**  **(OT, B, C)**  **OT – On Time**  **B – Behind**  **C - Complete** |
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