

Dear [Name of staffer],

Thank you for meeting with [State, Regional, Local PTA] during our virtual Hill Day on March 8, 2023. We very much appreciated the opportunity to share with you our policy priorities for the 118th Congress.

[INSERT OFFICE SPECIFIC THANKS or FOLLOW-UP HERE – i.e. support for strengthening family-school partnerships, ensuring all children have access to adequately funded public schools, expanding broadband service and digital infrastructure for families, and ensuring all students remain safe in their school and community.

Here is an example of what this paragraph might look like:

We are grateful that Representative/Senator XX supports sensible and immediate solutions to ensure all children have access to adequately funded public schools that improve their overall well-being and allow students to reach their fullest potential. Our children deserve to attend schools that are safe and conducive to learning and foster connectedness among students, educators and families.

[When applicable, include and summarize personal stories shared during the meeting to reinforce the connection.] We know that the long-term success of our nation depends on quality federal investments in public education that strengthen family-school partnerships, maintain a positive and inclusive school climate, support successful strategies for academic recovery, and prepare all students with social and emotional skills to succeed in adulthood.

If there was no commitment of support on the Hill asks, here is an example of what you could write:

We appreciate the Representative's/Senator's support of efforts to address school and community outcomes that involve all stakeholders, especially children, parents, and families. You will recall that during our conversation, we also discussed our policy priorities [add link] for 1) strengthening family-school partnerships and increasing investments in Statewide Family Engagement Centers, 2) prioritizing sensible solutions that keep students safe in their school and community, 3) enhancing broadband service and digital infrastructure for families, 4) ensuring equal access to education programs and activities for all children and youth, and 5) ensuring all children have access to adequately funded public schools. Is Senator/Representative XX able to support XXX? (Pick one of the asks that you feel the Member could most likely support based on your conversation and provide a follow up sentence on why it is important to parents in your state). Please let us know if we can provide any further information on the issue to help inform your decision.

We look forward to continuing to work with you and hope we can be a resource to you on



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issues impacting parents, children and families in [State]. For follow-up questions or additional information, please contact National PTA's Government Affairs Team at govtaffairs@pta.org.

Sincerely,

[Your name]

[Your Title]

[Your Contact Information]